



**Native Women's
Association of Canada**

**Helen Bassett Commemorative Student Award
2009 Application Form**

Applications must be received by FRIDAY July 31st, 2009

1. Check List of Required Documentation

- ❑ All sections of 2009 Application Form fully completed
- ❑ 1 - 2 page essay (max 500 words) to address the following: see page 4
 - **NOTE:** Essays exceeding the 500 word criteria will not be reviewed
- ❑ School Year Budget
- ❑ Provide proof of age: photocopy of birth certificate, driver's license or photo health card (front and back) are accepted
- ❑ Proof of Aboriginal ancestry: Please provide a **photocopy** of proof of Aboriginal ancestry. A copy of your Status, Métis, or Inuit card will be used as acceptable forms of documentation. If you are non-card holding Aboriginal student without community affiliation, confirmation of your Aboriginal ancestry be provided using a parent or relative's Status, Métis, or Inuit card **PLUS** your birth certificate **AND** family tree.
- ❑ Letter of acceptance from the post secondary institution you will be attending **OR** for returning students a) copy of your registration for fall/ winter or b) letter from your faculty/department confirming your status as a returning student
- ❑ ONE (1) reference/support letter testifying to your community involvement and/or dedication to addressing Aboriginal women's issues (from local community organization, council, teacher, etc)
 - **NOTE:** Only one (1) reference/support letter is required - additional letters will not be reviewed
- ❑ Authentication of application form by signing page 8 - "Consent/Release Form"

For additional information:

Marcia John - Health Administrative Assistant
Telephone: 613.722.3033 ext 246
Toll Free: 1.800.461.4043

To submit application:

Email: mjohn@nwac-hq.org

Mail: Native Women's Association of Canada
Helen Bassett Commemorative Student Awards
1292 Wellington Street West
Ottawa, ON K1Y 3A9

Fax: 613.722.7687

2. Personal Information

Personal Details			
First Name			
Last Name			
Date of Birth	Age	Aboriginal Ancestry	
YYYY / MM / DD		<input type="checkbox"/> First Nation <input type="checkbox"/> Métis <input type="checkbox"/> Inuit	
Contact Information			
Permanent Mailing Address			
Apt # & Street Address			
City or Community			
Province or Territory		Postal Code	
Home Phone (with area code)			
Email Address			
Address during school (if different)			
Apt # & Street Address			
City or Community			
Province or Territory		Postal Code	
School Phone (with area code)			
School email			
Name of School		Field of Study	

3. Education History

High School Education

Name of High School

Street Address

City

Province

Postal Code

Began Studies (YEAR)

Completed Studies (YEAR)

POST-SECONDARY Education List most recent first

Name of Post Secondary Institution

Street Address

City

Province

Postal Code

Degree/Diploma - Field of Study

Began Studies (YEAR)

Year Completed (Note Date)

POST-SECONDARY Education Previous

Name of Post Secondary Institution

Street Address

City

Province

Postal Code

Degree/Diploma - Field of Study

Began Studies (YEAR)

Year Completed (Note Date)

Additional Educational History can be attached on a separate sheet

4. Student Essay

Please provide a 1 - 2 page essay (max 500 words) to describe the following:

- Goals following the completion of your studies and how you plan to contribute to the social, legal and economic well-being of Aboriginal women
- Note any community activity (local, provincial or territorial) with Native Women's Association of Canada affiliated organizations
- Identify courses and/or directed studies related to law
- Briefly note financial need and state whether you will receive funding from other sources, grants or student scholarships
- **NOTE:** Essays exceeding the 500 word criteria will not be reviewed

5. School Year Budget Breakdown

INCOME	Provide breakdown and additional comments or notes as needed	TOTAL
Wages		
Bursaries/ scholarships		
Band funding		
Student loan		
Other(please specify)		
Other(please specify)		
Other(please specify)		
TOTAL :		
EXPENSES	Provide breakdown and additional comments or notes as needed	TOTAL
Rent		
Utilities (including phone, internet, hydro, etc)		
Transportation		
Tuition		
School supplies		
Other(please specify)		
Other(please specify)		
Other(please specify)		
TOTAL :		

6. Application submission, Review Process and Timelines

Email: Preferred method for application submission. **Save a tree or three!** Documentation can be scanned as PDF. If you instead mail photocopies of supporting documentation, this must be date stamped on or before deadline and received no later than one (1) week following the deadline. You will receive an email notification to confirm successful receipt of your application within 2-3 business days.

Mail/Courier: Ensure your application arrives on or before the deadline. Applications received after the deadline with an earlier date stamp will only be reviewed if award(s) remain after initial screening of applications received on or before the deadline. **NOTE:** Due to the volume of applications, it is not typical for a review process to occur beyond the initial screening.

Fax: Please only use the fax option if you are unable to submit your application by email or courier as fax documents can be blurry or not legible. **NOTE:** In the past some applications have been submitted using all three options (fax, email & courier). This can create confusion, unnecessary waste and not to mention more work for yourself! If you have not received an email receipt within 2-3 business days contact our office directly before sending a fax.

Time line:

- **Application deadline: July 31, 2009**
- Application screening, review and selection process: approximately 3 weeks
- Selected students will be notified by August 31, 2009
- Successful candidates announced by mid-September
- Awarded amounts provided to successful candidates by October 30, 2009

Review process:

Each of the submitted applications will be screened prior to review of the selection committee. Use page 2 “Check List of Required Documentation” to ensure your application is complete and meets all eligibility requirements.

Eligibility Criteria

- You must be pursuing post-secondary studies with priority given to law studies
- Award is intended for Aboriginal youth under 30 years of age
- You must demonstrate financial need
- Priority given to students committed to improving the situation of Aboriginal women and youth in Canada politically, culturally, economically or otherwise
- Former and current NWAC Youth Council members are not eligible to apply

7. Consent / Release Form

I, _____;

(Insert name)

- provide NWAC with permission to use and publish my name and essay as an applicant and/or winner in NWAC promotional material, program reporting, website and announcements as related to the promotion of this award, NWAC program initiatives and the NWAC youth department;
- am aware that my Social Insurance Number (SIN) is required if I am selected for the Helen Bassett Commemorative Student Award, and that NWAC will issue a T4(A) for awarded amount, and that it is my responsibility to claim this amount on my personal taxes;

By signing my name to this document, I hereby declare the information I have provided to be accurate and true; I understand that any misrepresentation of information will result in an ineligible application; I have read this application in its entirety and fully understand the requirements, I have reviewed the required documentation check list, application submission process and deadline and preferred method of submission.

Signature

Date